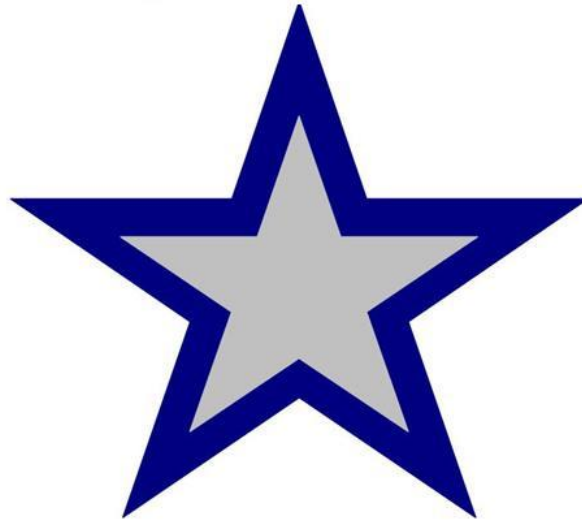


Lone Star High School



Student Handbook Addendum **2018 - 2019**

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Purpose

The purpose of this handbook is to inform the Lone Star High School students about procedural aspects of LSHS. **Please refer to the full [FISD Student Handbook](#) and Student Code of Conduct for further explanation and details of FISD policy.**

Section 1: LSHS Foundations

Motto

**One Mission
One Nation**

Mission

To Educate & Graduate the
Lone Star Nation

Vision

Together, we will do everything the Lone Star way.

Belief

*We Believe...we are all teachers and we are all
learners...TOGETHER!*

Campus Commitments

- Commitment to Graduate
- Commitment to a Kind, Compassionate & Understanding Ranger Nation
- Commitment to Character

The Lone Star Spirit

**STRENGTH
INTEGRITY
LOYALTY
STEWARDSHIP
PERSEVERANCE**

Students are nominated and voted on quarterly for each of these traits by the staff of LSHS. Quarterly winners are announced through Round-UP and displayed in the designated trophy case. Seniors are nominated by all students and selected by staff for annual recognition in the yearbook.

Lone Star High School

Alma Mater

Frisco Texas is where we are.
Nothing shines brighter than our Lone Star
We take pride in this great land.
Together as Rangers we do stand.
One Mission, One Nation is our song.
Fearsome, united we are strong.
The eyes of Lone Star watch over you.
Always to her we will be true.

Fight Song

We are the Lone Star Rangers
Fierce, Brave and Strong
Call the Posse
Let's make a stand
For our Lone Star Land!
We are the Lone Star Rangers
Defend the Pride
Guns Up Rangers
Silver & Blue to the end.
Lone Star Nation Strong!

Colors:

Silver
& Blue

Mascot:

RANGERS

Division of Administrators & Counselors

Karen Kraft – Principal		Abby Cole – Lead Counselor	Students	A, FC Dallas
Keith Tolleson – Associate Principal		Lindsay Williams – Counselor	Students	B-E
Albert Leal – Assistant Principal	A-E	Brenda Elmore – Counselor	Students	F-L
Jody Brown – Assistant Principal	F-L	Crys Wuthrich – Counselor	Students	M-R
Brook Fesco – Assistant Principal	M-R	Allie Spletter – Counselor	Students	S-Z
Jesse Chavoya III – Assistant Principal	S-Z, FC Dallas			

Bell Schedule

2018-2019

BELL SCHEDULE

Lone Star High School

Warning Bell	8:55	
1 st Period	9:00-10:30	
2 nd Period	10:35-12:05	
Round-Up, R.I.O.T. Time & Pep Rally		
12:10-12:35		
3 rd Period	12:40-2:40	
<u>LUNCHES</u>		
A Lunch	12:40-1:07	Class: 1:10-2:40
B Lunch	1:10-1:37	Class: 12:40-1:10/1:40-2:40
C Lunch	1:40-2:07	Class: 12:40-1:40/2:10-2:40
D Lunch	2:10-2:40	Class: 12:40-2:10
4th Period	2:45-4:15	

Section 2: General Information

Announcements

Announcements will be made each day during 2nd period and will include the Pledge of Allegiance, Texas pledge and the moment of silence.

Backpacks/Book Bags

Lone Star High School students may use backpacks, book bags, satchels, large purses or other items to carry school supplies and belongings to school. Students who carry these items to class may be asked to leave them in a designated place in the teacher's classroom. Students should leave all extracurricular clothing, instruments, uniforms, and other materials in their assigned school locker or designated practice facility.

Bicycles/Skateboards

Since riding a bicycle to school requires students to obey the same traffic rules that apply to automobiles, students must also accept the same responsibility for safety. Students are to ride in single file WITH the traffic, stop for lights and stop signs, signal for turns, give pedestrians the right of way and watch out for their own safety and the safety of others. Students must also remember to walk their bikes when on school property or crossing at crosswalks. Students must secure their bikes with locks because the school cannot be responsible for lost or stolen bikes.

Skateboards may not be ridden on campus and must be kept in the front office.

Skates, shoes with wheels, scooters, roller blades, RipStiks and hover boards are not allowed at school.

Building Access

High school hours are 9:00 a.m. until 4:15 p.m., and the school office is open from 8:00 a.m. until 4:30 p.m. All school business should be transacted during those hours. The school office is for the transaction of school business. Students go there to enroll, withdraw, file excuses for absences, secure reinstatement and secure permission to leave school during the day. Students with late arrival should plan to arrive at school no more than 15 minutes before their class begins and are required to remain in the cafeteria. Students with early release are required to leave campus **immediately** once their school day ends unless they have scheduled an appointment or have prior permission from a teacher, counselor or administrator. Students may not be enrolled in either late arrival or early release if they are bus students or if they do not have transportation that will allow them to meet these guidelines or if they have attendance issues.

Students who must wait for transportation after school are required to wait at or near the front or cafeteria entries. Students may not remain in other areas that are not under immediate adult supervision; this includes the band hall, gym foyer, gym, library and academic hallways. Students not attending an after-school activity or tutoring are not permitted to remain on campus after 4:45 p.m. Students loitering may be subject to disciplinary action.

Campus Clubs and Organizations

Lone Star students may establish non-curricular campus clubs by requesting permission from LSHS Administration. All clubs must have a staff member as a club sponsor. A Permission Request Form and Sponsor's Acknowledgement of Role/Responsibility Form must be submitted and approved by administration prior to the first club meeting. Non-curricular clubs must reapply each school year.

Care of Valuables

Each student in the school shall be personally responsible for his/her valuables. The school will assume no responsibility. Students are advised not to bring expensive jewelry, money in large amount, or other valuable possessions to school. Valuables that must be brought to school should be kept locked in the student's locker or on the student's person. During PE, athletics, dance or other classes that require the student to change clothes, valuables should be kept in a locked locker.

Students bring phones and other items to school at their own risk. The District will not be held responsible if a phone or other item is lost, stolen, or misplaced, including those that have been confiscated.

C.I.T. – Campus Intervention Team

If a counselor, teacher, administrator or parent determines that a student is severely at risk academically or behaviorally, they can request a C.I.T. meeting. This can be an effective tool in combating serious academic and/or behavioral problems. These meetings will be coordinated by a counselor and/or administrator so that everyone may attend.

Changing Address and Telephone Number

Students who change their residence, mailing address, or telephone number after enrollment are required to report the change within five school days to the school administration so that records may be corrected and kept current. Proof of residence will be required annually.

Class Dues

A portion of Class Dues is collected each year which covers the cost of each student's senior t-shirt, senior prom ticket and senior breakfast. Class dues will total \$100. However, if paid in advance by October 1 of a Ranger's senior year the Early Bird Payment is \$85. Class dues can be paid through **My Payments Plus**. Class Dues are non-transferable. Refunds must be requested by October 1st of a student's senior year. If dues are not paid in full by October 1st of a student's senior year, the individual cost for each item is as follows: Senior T-Shirt \$15; Senior Prom \$75; Senior Breakfast \$10. Seniors may purchase ONE Guest ticket for prom at the cost of **\$90**.

Conflicts in Activities

Because of a crowded school calendar of events, it is possible that students may face conflicts in scheduled events, between organization and club activities. The general procedures in resolving conflicts are as follows:

1. Activities under the University Interscholastic League program must take precedence over non-UIL activities.
2. Local activity conflicts are resolved with the first to be scheduled being given priority.
3. Other conflicts are resolved by mutual agreement of the sponsors and instructors.

Deliveries

Because of the large number of students enrolled at Lone Star HS and in an effort to minimize classroom disruptions, Office Staff will not accept deliveries for students. Parents, or those on the Student's Contact List, may arrange for their student to meet them in the front office during passing periods or the student's lunch period to deliver items in person. Parents must communicate to their student when to meet them in the front office to pick up delivery items and personally deliver the items. School personnel will not send notes or otherwise communicate with students about when they should come to the front office for deliveries. Messages for students will be accepted for emergencies or to relay transportation change. Our fire detection system utilizes technology that can be activated by released helium filled balloons or similar items; therefore no helium filled items will be allowed in the building.

CLOSED CAMPUS

Lone Star High School is a closed campus. Students are to remain in the cafeteria during the lunch periods. All other areas are considered out-of-bounds. Students are to remain on campus at all times including R.I.O.T. Time. When students return to LSHS from class at other FISD campuses, they must enter school through the front entrance.

Field Trips/Extra Curricular Group Trips/Senior Day

Students must be academically eligible in order to attend class field trips, curricular group trips and any Senior Day activities.

ID Badges

LSHS will work to improve school safety and security by requiring all members of the Ranger Nation to wear ID badges while at school and school sponsored events on campus. Staff and students will wear badges so all can identify students, staff and guests. ID Badges will also be used for library privileges, textbook distribution, late gate entries, purchasing athletic and activity tickets and purchasing items in the cafeteria or school store.

Only ID badges issued by LSHS are permitted. Students and staff must display ID badges on the school provided lanyard, for the first marking period of the 18-19 school year. Beginning the second marking period, Monday, September 24, 2018, students and staff may and choose to individualize and wear a school appropriate lanyard. IDs must be displayed above the waist and be visible upon entry into the building. Wearing another student's ID badge or giving your ID badge to another student will result in disciplinary action for all students involved.

Students who arrive at school without an ID badge should go immediately to the front office to obtain a temporary badge. A fee of \$5 will be assessed for replacement of an ID badge during the school year. Failure to wear student ID badges will also result in disciplinary action.

Consequences for not following ID Badge Procedures:

- Offense 1-2-3 Warnings (e-mail to parents with registered e-mail addresses)
- Offense 4-5-6 1 hour Tardy Detention (e-mail to parents with registered e-mail addresses)
- Offense 7-8 2 hour Tardy Detention (e-mail to parents with registered e-mail addresses)
- Offense 9 3 hours Sat. School (student referral – parent notified)
- Offense 10 1 day ISS (student referral – parent notified)
- Offense 11 2 days ISS (student referral – parent notified)
- Offense 12 Further consequences will be assigned which can include OSS.
(student referral – parent notified)

Failure to serve a detention will result in a Sat. School placement and a referral.

Failure to serve consequences more than TWO times may result in ISS or more severe consequences.

Lettering – Organizations & Criteria

Each organization will define its Lettering Criteria and distribute to students at the beginning of the school year or season. Students may earn a letter in any of the following activities and will order letter jackets during these times:

<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
Cross Country	Academic Letter	Art
Football	AcDec	Band
Volleyball	Athletic Training	Baseball
	Basketball	Choir
	Cheer	Color Guard
	Posse	Golf
	Swimming	Guitar
	Wrestling	Orchestra
		Powerlifting
		Rangerettes
		Soccer
		Softball
		StuCo
		Tennis
		Track
		UIL Academics
		UIL OAP
		Yearbook

Lockers

Lockers remain the property of the school even when assigned to an individual student. The school reserves the right to inspect all lockers. Searches of lockers may be conducted at any time there is reasonable cause to do so, whether or not the student is present. A locker will be assigned to all 9th grade students and any other student that requests one. Thus, students are not allowed to share lockers or place their personal items in the locker of another student. Students with locker change requests or locker issues should see Mr. Brown in A110.

Parking on Campus

All students and staff who plan to park at Lone Star High School will be required to [register](#) their vehicle and obtain a parking permit which must be displayed while the vehicle is on campus. Unlicensed drivers will not be allowed to park or drive on the Lone Star High School campus. Students who must leave campus during the school day are required to sign out in the office after obtaining permission to leave school. Students must have permission from an administrator to go to their vehicles during the school day. Students who violate parking rules or drive in a reckless or unsafe manner will face disciplinary action. Please visit our website for a detailed [parking map](#).

A student has full responsibility for the security and content of his or her vehicle parked on district property and must make certain that it is locked and that the keys are not given to others. [See the Student Code of Conduct.]

Vehicles parked on district property are under the jurisdiction of the district. School officials may search any vehicle any time there is reasonable suspicion to do so, with or without the permission of the student. If a vehicle subject to search is locked, the student will be asked to unlock the vehicle. If the student refuses, the student's parent will be contacted. If a search is also refused by the student's parent, the district will turn the matter over to law enforcement.

The district may, in certain circumstances, contact law enforcement even if permission to search is granted.

Parking on Campus

Frisco ISD high school student parking permits may be purchased for any students driving a car and parking on school grounds. You must show a copy of your driver's license and proof of insurance when picking up a parking permit. Permits can be purchased through MyPaymentsPlus or with cash or check if necessary. FISD declares no responsibility for and assumes no liability arising from fire, theft, vandalism, damage or loss of any vehicle or any article left therein while located on school district property or while in tow. If the parking permit is revoked, the fee is non-refundable. All high school campuses shall honor parking stickers of other FISD campuses for students driving to their campus for AP courses and CTE courses.

Regulations and Fees:

1. \$50 – First and Second Semesters – gives students approval to park in designated spaces during the school hours.
\$30 – Spring Semester Only
2. \$10 – Replacement fee for lost, stolen or misplaced permits.
3. The parking fee is non-refundable once the semester begins or if the parking permit is revoked. Students are responsible for safeguarding their permits.
4. Fines for not having a sticker and/or not parking in designated student parking areas:
 - a. 1st Offense: \$10 Fine
 - b. 2nd Offense: \$10 Fine
 - c. 3rd Offense: \$10 Fine
 - d. Additional Offenses: \$15 Fine
5. Student Parking is not allowed in any staff designated areas, bus lanes, visitor parking, or any other non-student designated areas during the school day.
6. Temporary permits will only be issued to students who have purchased and displayed a Frisco ISD parking permit.
7. After receiving a fine, the student must go to the campus designee within 3 days to pay the fine. Unpaid fines can result in a hold at registration, prom, or graduation.
- 8.

If the parking permit is revoked, the fee is non-refundable. Student actions that may lead to the revocation of this privilege include, but are not limited to the following:

1. Any behavior, on or off school grounds, which threatens the health and safety of individuals such as careless driving or speeding, theft or damage to property.
2. Possession of a weapon or possession, use, sale or the distribution of alcohol, drugs, or controlled substances, drug paraphernalia, or any other contraband.
3. Continued and willful disobedience of parking lot rules especially those relating to speed exceeding 10 MPH, parking in the fire lanes or handicap spaces, sitting in the car, loitering, littering, parking in areas not designated for student parking, or improper displaying of the parking permit.
4. Selling or lending a parking permit to anyone who is restricted from parking on campus. The receiver of the parking permit will also be subject to disciplinary action.
5. Failure to pay fine(s).

6. Failure to comply with school administration to search the student's vehicle to an alert from a random canine search for drugs or other contraband. Please refer to your student's High School Addendum for campus specific guidelines.

Trained Dogs (All Grade Levels)

The district will use trained dogs to alert school officials to the presence of prohibited or illegal items, including drugs and alcohol. At any time, trained dogs may be used around lockers and the areas around vehicles parked on school property. Searches of classrooms, common areas, or student belongings may also be conducted by trained dogs when students are not present.

An item in a classroom, a locker, or a vehicle to which a trained dog alerts may be searched by school officials.

Pep Rallies

Pep Rallies are an integral part of establishing a strong sense of unity, pride and school spirit at Lone Star High School.

Students that are scheduled for class at another FISD campus at the same time as a Pep Rally must attend their scheduled class. That includes students that are being honored at the Pep Rally. Students are permitted to be in two areas during a Pep Rally: the Main Gym or Cafeteria. Attendance and participation in pep rallies is considered a privilege and may be restricted. Students who are in a disciplinary placement (i.e. ISS, OSS, and DAEP) are prohibited from attending pep rallies during the school day. Students in a disciplinary placement may also be prohibited from attending the annual LSHS Community Pep Rally. The LSHS Pep Rally calendar can be found at the back of this Handbook Addendum or on the LSHS website.

Parents are welcome to attend LSHS Pep Rallies. However, due to the increased student enrollment and capacity of the gym, the parent section will be limited to the first 50 attendees. Attendees must arrive prior to the pep rally to be properly entered in Raptor as a visitor. Parents will be expected to stand during the duration of the pep rally as the student by does. Overflow viewing will be in the concession lobby area after students have entered the gym.

Possession of Electronic Communication Devices

Please see [FISD Student Handbook](#)

School Office

High school hours are 9:00 a.m. until 4:15 p.m., and the school office is open from 8:00 a.m. until 4:30 p.m. All school business should be transacted during those hours. The school office is for the transaction of school business. Students go there to enroll, withdraw, file excuses for absences, secure reinstatement and secure permission to leave school during the day.

Silver Star Award

Active student participation is a key goal in building school spirit at Lone Star High School. Students who participate in a variety of activities and do so at a level to receive a letter will receive a special principal's recognition. The *Silver Star* will be awarded to students for lettering in **THREE** or more activities in a school year.

Telephone Use

Students are permitted to use the designated phone in the main office area. **All student calls should go through this office. Parent support of this is necessary – please limit text messages to your student during school hours. In urgent situations, we will deliver messages to students if needed.**

Visitors

[FISD Student Handbook](#)

Section 3: Academic Information

FISD expects all students to maintain the highest degree of academic ethics. This requires putting the utmost effort into all class work and assignments and avoiding the ethical pitfalls of plagiarism and cheating.

Plagiarism and Cheating:

Plagiarism and cheating interfere with the assessment and feedback process that is necessary in order to promote academic growth. Education is based on learning specific skills, forming lifelong work habits, and developing mature coping skills according to each student's unique abilities. Stress sometimes propels students to make unethical choices. Students are expected to produce their own work except on projects designated by the teacher as cooperative efforts.

Teachers will indicate which assignments are to be cooperative efforts and will establish guidelines for the use of such aids as calculators, computers, word processors and published study guides. If a student is in doubt about the ethical standards applicable to a particular situation, the student is responsible for clarifying the matter with the teacher. Remember, each student is responsible for securing his/her own work.

Plagiarism and cheating include, but are not limited to:

- Submitting material written by someone else or rephrasing the ideas of another without giving the author's name or source.
- Presenting the work of tutors, parents, siblings, or friends as your own.
- Submitting papers, or portions of papers, from the Internet written by someone else.
- Exchanging assignments with other students, either handwritten or computer generated, whether you believe they will be copied or not.
- Using any form of memory aid during tests or quizzes without the expressed permission of the instructor.
- Using a computer or other means to translate an assignment from one language into another language and submitting it as an original work.
- Giving or receiving answers during tests or quizzes.
- Taking credit for group work when you have not contributed an equal or appropriate share toward the result.
- Accessing a test or quiz for determining the questions in advance of its administration.
- Using summaries/commentaries (Cliff Notes, Spark Notes, etc.) in lieu of reading the assigned materials.

Consequences

Any student who is caught plagiarizing or cheating will receive a disciplinary referral and be assigned to Saturday School, and the parent(s) of the student(s) will be notified. Students will be given an opportunity to complete a new assignment designed by the teacher for a maximum grade of a 70. When work is copied from another student, both students will be penalized, unless the student whose work is copied had no knowledge their work was being plagiarized. Subsequent offenses will result in graduated disciplinary assignments in accordance with the campus disciplinary plan as they are then considered persistent misbehavior. A student who is a member of National Honor Society must self-report any incidents of academic dishonesty to the organization's sponsors immediately.

Advanced Placement Information – FISD

[FISD Student Handbook](#)

Changing Class Schedules

Students pre-enroll in the spring semester for the upcoming school year, and the master schedule will be based on that information. Students will be able to see and change their course requests through April of the current school year by contacting their counselor. Schedule change requests will only be taken during the Schedule Pick-Up time. Students will remain in any class on their schedule through the end of the first semester.

Pre AP/AP classes are the only classes that may be dropped at the end of the 1st marking period of a course or at the end of the semester. This change will occur only if the teacher, student and parent concur on the change. If consensus is not achieved, the issue will be referred to the Campus Intervention Team.

Grading System and Grade Reporting

[FISD Student Handbook](#)

Homework

[FISD Student Handbook](#)

LSHS Retest Guidelines

- Students earning below an 85 may be required to attend tutoring sessions and/or complete remedial assignments to earn the right to retest as determined by the teacher in relation to the student's relative level of mastery.
- The retest grade cannot lower the student's major grade average and will be discounted if this is the outcome of the retest.
- Tests in Dual Credit courses are not eligible for retakes.
- The retest will include the same TEKS and/or SEs.

LSHS Retest Schedule

- All major exams eligible for retest must be graded and returned to the class according to the required minimums during the marking period in order to open the 5 day retest window.
- Once a major exam has been reviewed, it is considered "returned" to the class.
- Teachers will post the 5 day retest window on their board.

This retest policy would not include:

- CBAP Process (English Language Arts Curriculum Based Assessment Prompt)
- Projects
- Presentations, speeches, lab reports, and writing assignments that fall under the current Project Guidelines
- Assessments given the last five days of the course

LSHS Late Work Policy

Daily, Minor & Major Work: Students may turn in work late with the following guidelines.

- Late work submitted up to 2 school days will receive a maximum grade of an 85.
- Late work submitted after 2 school days will receive a maximum grade of a 70.
- No late work will be accepted after 5 school days.
- Due to the lesson planning process, Verbal Presentations and/or Speeches must be scheduled during a teacher's next available scheduled tutorial time. The days until that time are counted as the number of corresponding days late.

LSHS Make-Up Work Policy

- Make-Up work is work that a student has missed due to an absence whether excused or unexcused. Make-up work applies to ALL students. On the **first** day that a student returns to the class(es) that he/she missed, the student will be responsible for scheduling a time with the teacher to receive and complete any work, including daily activities for a grade that was missed during the absence. Work missed should generally be made up within two school days of the absence. Note: Extended absences (3 or more consecutive class meetings per class) will be dealt with on an individual basis taking the cause of absence into consideration.
- Verbal Presentations and/or Speeches missed due to an excused absence must be completed during a teacher's scheduled tutorial time. Students must complete these projects/presentations at the first opportunity upon their return or the Late Work policy will begin. Verbal presentations and/or projects take priority over all other assignments for make-up.

Guidelines for Projects

[FISD Student Handbook](#)

Eligibility

Students who receive a grade below a 70 at the end of the six-weeks will be academically ineligible for extracurricular activities for the following three-week period. Students may earn eligibility by passing ALL classes at the next reporting period. Students are academically ineligible as long as an **Incomplete** remains on the grade report. Students enrolled in Pre AP/AP classes can apply for a waiver through the principal's office. Waivers will be granted based on the guidelines stated in the waiver application.

[FISD Student Handbook](#)

Riot Time

Because Lone Star High School understands that not all students learn at the same speed and have needs that require additional time beyond the time they are in class, R.I.O.T. (Rangers Inspiring Outstanding Teamwork) Time is a built-in block of time during the school day for students to receive targeted instruction in areas of need and to explore enrichment opportunities of their choice. R.I.O.T. Time runs Tuesday – Friday from 12:10 PM – 12:35 PM. Students may be assigned to a mandatory RIOT session for a content area as a result of class performance that shows they need extra help in that subject (see RIOT Time department schedule below). Only students who have been assigned a mandatory RIOT session may attend on a content area mandatory tutorial day. Failure to attend a mandatory RIOT session will result in a referral to LSHS Administration.

Mandatory (Assigned) RIOT Tutorials Schedule

Tuesday – English / World Languages

Wednesday – Math / Career & Tech

Thursday – Science / Social Studies

Friday – Student Choice

Students who have not been assigned a mandatory RIOT session may choose to seek help from teachers in other content areas, engage in independent or group study, attend club meetings or other enrichment opportunities, or take a brain break in designated areas of the building. Students may not leave campus during RIOT Time unless checked out by a parent through the front office.

Section 4: Attendance & Tardy Policy

When students become ill during the school day, they must be examined by the school nurse in order to determine whether they need to leave campus.

Please see [FISD Student Handbook](#) for additional FISD Attendance and Tardy Policies.

LSHS Tardy Policy

Tardiness is viewed as a disruption to the classroom environment. Coming in late not only deprives the tardy student of full learning time, but also disrupts the education of other students and the effectiveness of the teacher. Promptness and punctuality are skills necessary and beneficial for both school and the work place. Students tardy to any class period must have a pass from the LSHS Tardy System in order to enter a classroom after the tardy bell. The tardy system will assign consequences as listed:

Tardy 1-2-3	Warnings	(e-mail to parents with registered e-mail addresses)
Tardy 4-5-6	1 hour Tardy Detention	(e-mail to parents with registered e-mail addresses)
Tardy 7-8	2 hour Tardy Detention	(e-mail to parents with registered e-mail addresses)
Tardy 9	3 hours Sat. School	(student referral – parent notified)
Tardy 10	1 day ISS	(student referral – parent notified)
Tardy 11	2 days ISS	(student referral – parent notified)
Tardy 12	Further consequences will be assigned which can include OSS, SOC or Truancy court. (student referral – parent notified)	

- Failure to serve a detention will result in a Sat. School placement and a referral.
- Failure to serve consequences more than TWO times may result in ISS or more severe consequences.

Leaving Campus (All Grade Levels)

Please remember that student attendance is crucial to learning. We ask that appointments be scheduled outside of school hours as much as reasonably possible. Also note that picking up a student early on a regular basis results in missed opportunities for learning. Unless the principal has granted approval because of extenuating circumstances, a student will not regularly be released before the end of the school day.

State rules require that parental consent be obtained before any student is allowed to leave campus for any part of the school day. The district has put the following procedures in place in order to document parental consent:

- A parent or otherwise authorized adult may come to the office and sign the student out. Please be prepared to show identification. Once an identity is verified, a campus representative will then call for the student or collect the student and bring him or her to the office. For safety purposes and stability of the learning environment, we cannot allow you to go to the classroom or other area unescorted to pick up the student. If the student returns to campus the same day, the parent or authorized adult must sign the student back in through the main office upon the student's return. Documentation regarding the reason for the absence will also be required.
- If the student's parent will authorize the student to leave campus unaccompanied, a note provided by the parent must be submitted to the main office that morning. A phone call received from the parent may be accepted, but the school may ultimately require a note to be submitted for documentation purposes. Once the office has received information that the student's parent consents to the student leaving campus, a pass will be issued to the student to hand to his or her teacher with the necessary information. The student must sign out through the main office and sign in upon his or her return, if the student returns the same day.
- If a student becomes ill during the school day and the school nurse or other district personnel determines that the student should go home, the nurse will contact the student's parent and document the parent's wishes regarding release from school. Unless directed by the parent to release the student unaccompanied, the parent or other authorized adult must follow the sign-out procedures as listed above. By law if a student is absent from school on 10 or more days or parts of days within a six-month period in the same school year or three or more days or parts of days within a four-week period, the parent and/or student is subject to punishment. Even if absences are deemed excused, a student must attend school for at least 90 percent of the days class is offered. Absences beyond this amount will trigger a review by the school-based attendance committee.

During Lunch

Frisco ISD campuses are closed campuses. Students are NOT allowed to leave campus during lunch.

At Any Other Time During the School Day

Students are not authorized to leave campus during regular school hours for any other reason, except with the permission of the principal. Students who leave campus in violation of these rules will be subject to disciplinary action in accordance with the Student Code of Conduct.

Section 5:

Student Behavior and Student Code of Conduct

Please see [FISD Student Handbook](#).

FISD High School Dress Code

Please see [FISD Student Handbook](#).