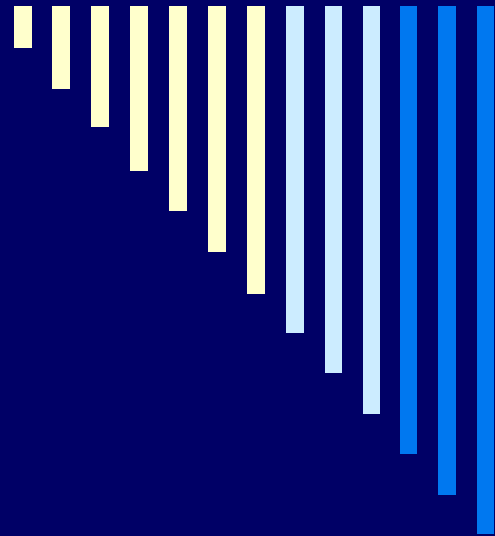




Frisco Independent School District



Safety & Security Executive Audit Report

Spring 2008

By Paul R. Lupia, Ed.D

Lead Auditor



Purpose

- Senate Bill 11 requires every school district to conduct a security audit of district facilities at least once every three years. The first deadline for reporting is August 31, 2008
 - Region 10 ESC, Division of Administration, has established “recommended procedures” for meeting the requirements of the legislation.
-



Methodology

- ❑ Lead auditor and audit team meet with principals on the morning of an audit
 - ❑ Principal confirms staff members have been briefed on purpose and activity of audit
 - ❑ Lead auditor is provided copies of floor plans, handbooks, etc
 - ❑ Audit team spends the day inspecting the facility, making observations, and interviewing staff
 - ❑ Inspections, observations, and interviews are documented
-



General Commendations

- ❑ A Director of Security oversees all aspects of the Safety & Security Program
 - ❑ Surveillance cameras are located on exterior and interior of buildings
 - ❑ An access control system is installed at all campuses
 - ❑ A committee of school and city personnel review safety traffic patterns for existing and new campuses
 - ❑ Parking attendants are in place at all high schools
 - ❑ Training Sessions on Incident Command and Emergency Crisis Planning is made available to all staff
 - ❑ An Emergency Crisis Response Team is available to all campuses
-



General Commendations

- ❑ Comprehensive safety and security planning takes place for new and future campuses
 - ❑ A responsive maintenance program actively addresses facility safety & security issues
 - ❑ Training offered by the transportation department addresses on-going safety procedures for students (eg: The Walk Back procedure, Bus Evacuation Drills)
 - ❑ An anonymous safety/security tip line is available for students, staff and parents (Choose to Care)
 - ❑ Communications takes place on a regular basis involving local emergency management agencies
 - ❑ The district has developed a district-wide Emergency Operations Plan and is reviewing on-going training for staff with regard to key elements of the plan
-



General Recommendations

The district should consider:

- ❑ Conducting unannounced visitor drills
 - ❑ Having maintenance personnel sign in and out of campuses on a regular basis
 - ❑ Formalize the de-briefing process following campus/facility emergencies
 - ❑ Have campus principals log-in drills and practices and sign off on review of the campus EOP with staff on an annual basis
-