



Private Lesson Teacher Requirements 2024-2025

Three Step Process:

1. Please complete the **Fine Arts Lesson Teacher Application Form** using the link below:

➤ **Fine Arts Private Lesson Teacher Application Form**

➤ [Private Lesson Teacher Application](#)

Please complete these Other Required Documents.

➤ **Other required documents:**

- Proof of Music Association Insurance (TMEA, NFHS, Etc.)
- Copy of Driver's License

This group of documents should be scanned and returned to both:

Roshonda McInnis - mcinnisr@friscoisd.org

LaLinda Page pagel@friscoisd.org

2. Applicants will also be required to complete a process for the criminal background check. Complete and return the **Consent Form** below to begin the process.



CONSENT AND
AUTHORIZATION TC

Complete and return to: Roshonda McInnis

mcinnisr@friscoisd.org

A review will be done to determine if you already meet the fingerprinting requirement or if you will need to be fingerprinted.

If fingerprinting is needed, you will be contacted by email with specific instructions for scheduling an appointment.

3. Once the background check has been approved, applicants will be contacted with instructions to receive their FISD ID Badge.

➤ **Upload your photo for ID Badge now using this link:**

Photo upload link: <https://forms.gle/E35RBVcqT4XnTo91A>

Instructions on uploading your picture:

Select “No” when you are asked if you are an FISD employee. It is one of the first questions you are asked. You will then be prompted to select your job, choose “**Private Lessons Instructor**”. You will then be taken to the screen to upload your photo. **You will not need an ID number.**

The ID Badge is always to be worn while actively working and while on any FISD campus.

Please note that no private lessons may take place until the application and approval processes have been completed at every level.

Thank you