

## Attendance Notes

Did you know.....

By notifying the front office when a student is absent, notifies all of your child's teachers that he/she will not be in class and the reason for the absence. Please let the office know when your child will not be at school.

A note with the reason for the absence should be turned in any time that a student misses all or part of a day of school. Three school days are allowed to submit a note to the office.

An email from the parent is acceptable as an attendance note. Sending an email on the morning of a student's absence can notify school staff that your child is not going to be at school and be printed and filed fulfilling the attendance note requirements.

Please call in absences to 469-633-5100 or 469-633-5107.

Please email attendance notes to [woods@friscoisd.org](mailto:woods@friscoisd.org).