

# Sparks Student Council 2010-2011 Officers

## **WHO is eligible to run?**

Any Sparks student in 5<sup>th</sup> grade with a B average or above and exceptional citizenship is eligible to run for STUCO officer.

## **WHAT is Student Council?**

Student Council is a student-run leadership organization committed to service and creating a positive environment for students at Sparks Elementary. STUCO members will be involved in community and school projects. Some of our past projects include Angel Tree, Leukemia/Lymphoma Society fundraiser, cards for a nursing home, and more.

## **WHEN does the Student Council meet?**

Student Council meetings will typically take place once a month on Wednesday mornings during the school year. Student Council Officers will meet with sponsors before each STUCO meeting at 7:30 am (before school). Officers may be called to meet more often during service projects.

## **IMPORTANT DATES:**

Wed., September 15 Meet at 7:40 am in the art room, go over requirements and find out who is eligible to run for STUCO officers.

Wed., September 22 All permission slips due by this date.  
STUCO officer candidates bring speeches and posters to Mrs. Norton to be approved on or before this date

Fri., September 24 STUCO officer candidates present approved speeches to peers after Assembly in the cafeteria.

Fri., September 24 ***Election Day***

## **POSTER GUIDELINES:**

Must be at least 11 x 17 inches, but no larger than regular-sized poster board. Include on poster: your name, position you are seeking, and reasons why you are best for the job. Posters must be approved by Mrs. Norton for spelling and content by September 24. **No posters may be hung until they are approved by sponsors.**

Only one poster in the cafeteria and one poster in the hallway by the gym will be allowed. **All posters MUST be removed by Wednesday, September 29th.**

## **SPEECH GUIDELINES:**

No outrageous promises, just short and sweet, why you would do a great job being a STUCO officer at Sparks Elementary. No treats, trinkets, ribbons, buttons or gifts may be handed out. **Speeches should be about 2 minutes in length.**

## STU CO OFFICER ROLES (includes but not limited to...)

### PRESIDENT

- Announces meetings
- Prepares meeting room
- Conducts meeting, calls it to order
- Be a good, supportive listener
- Know and lead songs at the end of meetings
- Prepare proposals
- Manage the "Suggestion Box"
- Be involved in service projects and get the council motivated
- Be willing to speak in front of large groups in meetings and assembly

### VICE PRESIDENT

- Assists President
- Be able to take over in President's absence
- Coordinates and leads committees
- Be involved in service projects and get the council motivated
- Be willing to speak in front of large groups in meetings and assembly
- Know and lead songs at the end of meetings

### SECRETARY

- Records attendance at meetings
- Records minutes (written record of each meeting)
- Read minutes from previous meetings
- Advertise service projects
- Take pictures and make a scrapbook/memory book of the year
- Be involved in service projects and get the council motivated
- Be willing to speak in front of large groups in meetings and assembly
- Know and lead songs at the end of meetings

### TREASURER

- Keep track of Stu Co budget throughout the year
- Manage the Stu CO store items
- Choose and place orders for store items
- Be involved in service projects and get the council motivated
- Be willing to speak in front of large groups in meetings and assembly
- Know and lead songs at the end of meetings

SPARKS ELEMENTARY  
Student Council Officer Permission Slip  
2010-2011

I give my child, \_\_\_\_\_,  
permission to run for Student Council Officer at Sparks  
Elementary. I have read and discussed with my child the  
campaign rules.

Parent Signature \_\_\_\_\_

I believe \_\_\_\_\_ is a positive role  
model who shows respect, is responsible, and is ready  
to learn. S/he would make a wonderful addition to the  
Sparks Student Council in a leadership position.

Teacher Signature \_\_\_\_\_

\*Please return to Mrs. Norton (along with your speech and  
poster) by Wednesday, September 22rd.