

Community Service Instructions for Online Submission

Community Service hours must be submitted online to Family Connection by the student. A description of the service along with date, # of hours, service organization, and supervisor's name and contact information must be included. Any information left blank will cause the hours to be eliminated from a student's total hours.

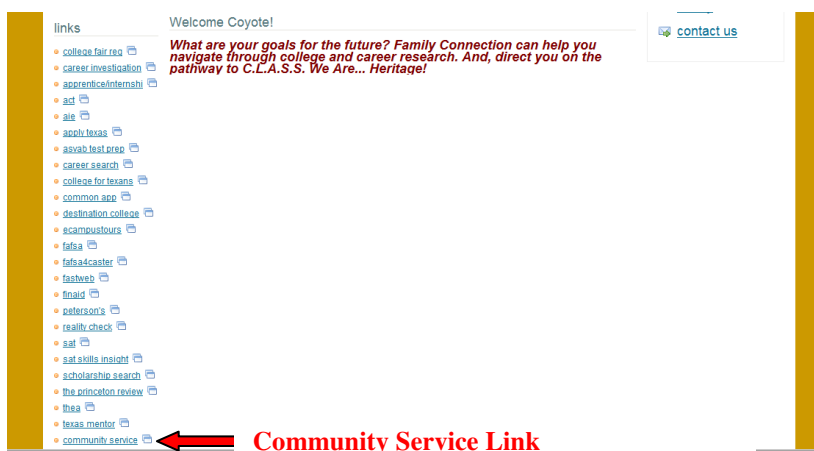
- Community Service is not required for graduation
- 100 hours are required for recognition during the graduation ceremony
- What to include:
 - Any work without pay for traditional community organizations or religious organizations that can be performed by religious and non-religious organizations
 - Arranged tutoring by NHS/Counseling may be counted if pre-approved
- What not to include:
 - Babysitting/tutoring family members
- Seniors must submit their hours by April 1st of senior year to be counted for recognition at graduation

Student Instructions for Online Submission:

1) You should log into Family Connection. Link to Family Connection is located under Counselor Corner on the right-hand side of the Heritage webpage.



2) On your Family Connection homepage, click on Community Service under Links on the left-hand side of the page.



3) Complete the Community Service Survey. Information required is student ID, student name, grade, name of service organization, description of service, total hours, date of service, name of supervisor, and supervisor's contact information. All items are **REQUIRED** for submission.

FISD Community Service Form

Please Fill in all required information.
Your username (stephena@friscoisd.org) will be recorded when you submit this form. Not stephena? [Sign out](#)
* Required

Student ID *

First Name *

Last Name *

Grade *

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Organization *
(name of the organization you performed the community service for)

4) Check the box by “Send me a copy of my responses.” You will receive an email with a copy of the submission. **YOU SHOULD KEEP A COPY OF ALL SUBMISSIONS FOR YOUR RECORDS!**

Send me a copy of my responses. **Check box to receive a copy of submission**

Submit

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5) Click the Submit button to send hours to the Heritage Counseling Center.