

Tips for Facilitating a Book Study Group

Step 1: Establish instructional goals first - then select an appropriate book

- Analyze District Data
- Determine Instructional Goal
- Align to CIP (Campus Improvement Plan)

Step 2: Create communities of learners - create teams or smaller groups

- Grade level teams
- Department teams
- Core academic teams
- One Wing of building
- Vertical teams (across grade-levels)
- Pre-selected teams

Step 3: Share Book Study Ideas - select / schedule team approach

- Chapter by Chapter - Teams Present Information
- Literature Circles - Team Develops and Discusses Questions
- Key Concepts - Team Role Plays Ideas
- Applications of Ideas - Team Directs Strategies to Try
- Independent Reading - Team Debriefs in Pairs
- Written Summaries - Team Creates Graphic Organizers

Step 4: Plan presentation / activities to bring book content alive

- External Consultant PD Presentations
- Building Teams Provide PD Presentations
- Building Teams are Sent to Partner Building to Share Ideas

Things to Consider:

- Start each session at the designated time.
- Close each session with a summarizing activity, question, or assignment.
- Keep a list of good books for future studies.
- Send reminders before each subsequent study meeting.
- After all the book study meetings have concluded, conduct a written evaluation of the book study. Analyze the comments and report your findings to your administrators and/or the participants in the study. Report required evaluations to the staff or participating group.

Professional Books

- Fisd Professional Library: <http://10.135.1.98/ipac20/ipac.jsp?profile=101a#focus>
- Suggested Book List Attached