

# STUDENT HANDBOOK ADDENDUM

2010-2011

*“Simply the Best”*



6401 PARKWOOD BLVD.  
FRISCO, TX 75034

469-633-5500

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## WELCOME LETTER

Dear Parents:

Welcome to the 2010-2011 school year!

This Frisco High School Handbook Addendum has specific information relating to school policies, procedures, and guidelines.

The electronic version of the [FISD High School Handbook](#) is indexed for ease in looking for specific information.

For those families who prefer a hard copy, one can be provided for you. Please contact the front office indicating your desire for a hard copy and a handbook will be sent home.

Thank you for your continued partnership in the education of your child and for your support of our school. We look forward to another successful year at Frisco High School.

*FHS Administration*



## SCHOOL VISION, MISSION, AND VALUES

The **Vision** of Frisco High School is to educate and equip all students with skills to be successful in life.

The **Mission** of all the stakeholders of FHS is to inspire a love of learning, value diversity and individual abilities, and foster life-long learning in order to produce independent and contributing members of society.

In order to accomplish the Vision and Mission, FHS staff and students will model and hold true to these **Values**:

Accountability  
Commitment to Learning  
Consistency  
Creativity  
Equal Opportunity for All  
Honesty  
Integrity  
Open Lines of Communication  
Perseverance  
Personal Relationships  
Respect  
Responsibility  
Safe Environment  
Self-Learning  
Team Effort

## SCHOOL ALMA MATER

Dear Frisco High  
We're all for you  
Dear Frisco High  
To you we'll be true  
Dear Frisco High  
We're all for you  
Three cheers for Frisco  
The gold and the blue

## SCHOOL FIGHT SONG

Stand up and sing  
Stand up and sing for  
Frisco High School  
For today  
We raise the Blue and Gold  
Above the rest(Rah, Rah, Rah)  
Our team is fighting  
And we are sure to win this fray,  
We've got the rep, we've got the pep,  
And this is Frisco High School's Day

## SCHOOL COLORS

Blue and Gold

## SCHOOL MASCOT

Raccoons

## DIVISION OF STUDENTS FOR ADMINISTRATORS AND COUNSELORS

**Principal:** Sylvia Palacios  
**Associate Principal:** Vicki Perkowski  
**Lead Counselor:** Barbara McEwen

### **Student Alpha**

A-D  
E-K  
L-Ri  
Ro-Z

### **Administrator**

Cade Smith  
Erica Castille  
Kerry Antwine  
Jon Boettcher

### **Counselor**

Ginger Hale  
Rick Rickard  
Laura Beth Moseley  
Shelley Schwarz

## BELL SCHEDULES (2010-2011)



<b>First Bell</b>	8:38 a.m.
1 <sup>st</sup> period	8:45 a.m. - 10:15 a.m.
2 <sup>nd</sup> period	10:22 a.m. - 12:00 noon
3 <sup>rd</sup> period	12:07 p.m. - 2:18 p.m.
4 <sup>th</sup> period	2:25 p.m. - 3:55 p.m.

### **Lunch Times**

<b>A</b>	12:00 noon – 12:30 p.m.	Passing bell – 12:36
<b>B</b>	12:37 p.m. – 1:06 p.m.	Passing bell – 1:12
<b>C</b>	1:13 p.m. – 1:42 p.m.	Passing bell – 1:48
<b>D</b>	1:49 p.m. – 2:18 p.m.	

(2<sup>nd</sup> period is longer in order to accommodate the pledges, the minute of silence, announcements, TEAMS, and organization meetings)

\*Frisco High School has a closed campus lunch policy. **Students may not leave campus for lunch.** A parent may come to school and sign out the student to eat lunch with them.

### **Regular TEAMS:**

1 <sup>st</sup> period	8:45 a.m. – 10:05 a.m.
2 <sup>nd</sup> period	10:12 a.m. – 11:38 a.m.
TEAMS	11:45 a.m. – 12:00 p.m.
3 <sup>rd</sup> and 4 <sup>th</sup> period	Regular Schedule

### **Long TEAMS:**

1 <sup>st</sup> period	8:45 a.m. – 10:00 a.m.
2 <sup>nd</sup> period	10:07 a.m. – 11:28 a.m.
TEAMS	11:35 a.m. – 12:00 p.m.
3 <sup>rd</sup> and 4 <sup>th</sup> period	Regular Schedule



## **SCHOOL SPONSORED CLUBS AND ORGANIZATIONS**

Academic Decathlon  
Band  
Business Professionals of America (BPA)  
Cheerleaders  
Choir  
Color Guard  
DECA  
Debate  
Diversity Club  
Drill team  
FCA (Fellowship of Christian Athletes)  
FFA (Future Farmers of America)  
FCCLA (Family Career Community Leaders  
of America)

International Thespian Society  
ISM (Independent Study Mentorship)  
Key Club  
Music Appreciation Club  
National Art Honor Society  
National Honor Society  
Orchestra  
Spanish Club  
Student Council  
TAFE (Texas Association of Future Educators)  
United States Institute of Technical Theater  
Yearbook

### **UIL Academics**

UIL Accounting  
UIL Computer Applications  
UIL Computer Science  
UIL Debate/Speech/Current Events  
UIL English/Literary Criticism  
UIL Journalism  
UIL Math, Calculator, and Number Sense

UIL One Act Play  
UIL Prose/Poetry Interpretation  
UIL Ready Writing  
UIL Science  
UIL Spelling  
UIL Social Studies

### **UIL Athletics**

Football  
Basketball (Boys & Girls)  
Cross Country  
Golf  
Soccer (Boys & Girls)

Softball  
Swimming/Diving  
Tennis  
Track (Boys & Girls)  
Volleyball  
Wrestling (Boys & Girls)

### **Booster Clubs**

Band Aide Club  
Basketball Booster Club Boys  
Basketball Booster Club Girls  
Choir Booster Club  
Drill team Booster Club  
FFA Parents and Friends Booster Club  
Orchestra Booster Club  
Radio/TV Broadcast

Softball diamond Booster Club  
Spike-It Volleyball Booster Club  
Tee It Up Booster Club  
Tennis Booster Club  
Takedown Club  
Touchdown Club  
Upper 90 Club-Soccer Booster Club

## **GENERAL INFORMATION ADDENDUM**

### **BACKPACKS/BOOK BAGS**

Frisco High School students may use backpacks, book bags, satchels or other items designed to carry bulky items only when bringing materials to school or taking materials home at the end of their school day. Students using backpacks or book bags or large purses **must** store these packs or bags in their locker immediately upon arriving at school and retrieve them only when preparing to leave campus. If a student brings a backpack to class they will be sent to their locker and will be issued a tardy if they have not returned prior to the bell. No backpacks/book bags should be left outside the classroom.

This policy is intended to lessen crowding in the cafeteria before school and at lunch and also to reduce congestion in hallways during passing periods. It will also eliminate hazardous conditions in classrooms resulting from bags and backpacks being placed in the aisles between desks. Small purses may be carried, but not for the purpose of carrying books.

### **FIELD TRIPS**

Students failing one or more classes may be prohibited from attending field trips if they would miss the class they are failing. The decision will be made by the teacher of the class in which the student is failing in consultation with the student's assistant principal.

### **PARKING ON CAMPUS**

- Drivers are required to register vehicles through the Main Office and obtain a parking sticker. Stickers are to be displayed while registered vehicle is parked at Frisco High School. Stickers are to be displayed on the bottom of the rear window on the driver's side. Stickers are removable and can be re-applied.
- Registration and stickers are free and are the responsibility of the driver.
- In the event of loss, damage or theft, drivers are required to pay \$25.00 to obtain another sticker. Drivers are required to notify the office in the event a sticker is lost or stolen.
- Vehicle registration stickers are the property of Frisco High School. Stickers may not be traded, loaned, given away, borrowed or sold. The sticker is intended for the sole use of the student registering the car. If driver withdraws from school or the sticker is no longer needed it must be returned to the office.
- Students are not permitted to park on campus without a sticker. Contact the office if you are driving an alternate car without a sticker.
- Parking lot attendants will issue "warning stickers" to drivers in violation of parking guidelines.
- Students are responsible for any damages caused to school property or other vehicles.

### **PEP RALLIES**

In order to attend FHS Pep Rallies, students must wear Royal blue and/or Gold attire. Attendance will not be permitted if the student is not dressed in this attire.

## **STUDENT STAFFING (CAMPUS INTERVENTION TEAM/C.I.T)**

If a counselor, teacher or administrator determines that a student is severely at risk academically or behaviorally they may request a “staffing/CIT” be held involving all of the student’s teachers, counselor, and assistant principal of the student and the parents. This can be an effective tool in combating serious academic and behavioral problems. These meetings will be coordinated by a counselor or administrator and scheduled so that everyone may attend.

## **RAPTOR TECHNOLOGY VISITOR REGISTRATION SYSTEM**

The initial time any visitor comes to school and needs to enter beyond the double door entry, the visitor will need to provide a driver license/id to be scanned. This enables the Raptor Technology to check the national database for registered sex offenders.

# ACADEMICS

## ACADEMIC ETHICS & PLAGIARISM POLICY

Frisco High School expects its students to maintain the highest degree of academic ethics. This means putting the utmost effort into all class work and assignments and avoiding the ethical pitfalls of plagiarism and cheating. Plagiarism demonstrates a lack of integrity and character that is inconsistent with the goals and values of Frisco High School. Excellent written expression of well-formulated ideas is a fundamental skill for academic and career success. Plagiarism interferes with the assessment and feedback process that is necessary in order to promote academic growth. Plagiarism defrauds the instructor with a false view of a student's strengths and weaknesses. It may prevent further instruction in areas of weakness and delay the student in reaching his or her potential. Plagiarism includes:

- taking someone else's assignment or a portion of an assignment and submitting it as your own
- submitting material written by someone else or rephrasing the ideas of another without giving the author's name or source
- presenting the work of tutors, parents, siblings, or friends as your own
- submitting purchased papers as your own
- submitting papers, or portions of papers, from the Internet written by someone else as your own
- supporting plagiarism by providing your work to others, whether you believe it will be copied or not

## CHEATING

Students are expected to do their own work except on projects designated by the teacher as cooperative efforts. Teachers will indicate which assignments are to be cooperative efforts and will establish guidelines for the use of such aids as calculators, computers, word processors and published study guides. If a student is in doubt about the ethical standards applicable to a particular situation, then the student is responsible for clarifying the matter with the teacher.

Cheating includes:

- copying, text messaging, faxing, emailing, or in any way duplicating assignments that are turned in, wholly or in part, as original work.
- Exchanging assignments with other students, either handwritten or computer generated, whether you believe they will be copied or not.
- Using any form of memory aid during tests or quizzes without the expressed permission of the instructor.
- Using a computer or other means to translate an assignment from one language into another language and submitting it as original work.
- Giving or receiving answers during tests or quizzes.
- Taking credit for group work when you have not contributed an equal or appropriate share toward the final result.

- Accessing a test or quiz for the purpose of determining the questions in advance of its administration.
- Using summaries/commentaries (Cliff Notes, Spark Notes, etc.) in lieu of reading the assigned materials.

**Repercussions:**

Any student who is caught cheating or plagiarizing will receive a grade of "zero" for the academic work involved, and the parent(s) of the student(s) will be notified. When work is copied from another student, both students will be penalized with a grade of "zero." Grades of "zero" which are the result of any form of academic dishonesty are irrevocable. Subsequent offenses will result in graduated disciplinary assignments in accordance with the campus disciplinary plan.

**LATE WORK**

Late work will be accepted if the assignment is turned in the next class period. Late work will be recorded as a maximum grade of 70 if the grade received is passing. Grades below 70 will be recorded as the grade earned. (Ex: 90% late grade=70 recorded grade; 65% late grade = 65 recorded grade.)

**MAKE-UP WORK**

Students must collect make-up assignments for all the classes missed on the day they return to school. If a student was aware of an assignment deadline before the absence occurred, the assignment or exam is due the day the student returns to school.

Students must be allowed to make up assignments or tests missed during any absence. For makeup work stemming from an unexcused absence the assignment or test will be graded and 30 percentage points can be deducted from the grade before the teacher enters the grade in the grade book.

Examples of the make-up work policy can be found on the following page:

**Absent 1 day:**

A day	B day	A day	B day
Absent	Return to school. Collect work from “A” day missed.	Turn in makeup work.	

**Absent 2 days:**

A day	B day	A day	B day	A day
Absent	Absent	Return to school. Collect “A” and “B” day make-up work.	Turn in “B” make-up work.	Turn in “A” make-up work.

**Absent 3 days:**

A day	B day	A day	B day	A day	B day	A day
Absent	Absent	Absent	Return to school. Collect “A” and “B” day make-up work.	Day to work. No missed work due.	Turn in “B” make- up work.	Turn in “A” make- up work.

**Absent 4 days:**

A day	B day	A day	B day
Absent	Absent	Absent	Absent

A day	B day	A day	B day
Return to school. Collect “A” and “B” day make-up work.	Day to work. No missed work due.	Day to work. No missed work due.	Turn in “B” make- up work.

## DISCIPLINE ADDENDUM

### DESCRIPTIONS OF DISCIPLINARY SETTINGS

1. **Detention** - 1-hour session before or after school on designated days Tuesday and Wednesday, 7:30-8:30 a.m. and 4:05 – 5:05 p.m.
2. **In-School Suspension (ISS)** – 1 to 10 days in a supervised setting from 8:45 a.m. to 3:55 p.m. isolated from other students, including lunch period. Students that have late arrival or early release will be required to serve from 8:45 a.m. to 3:55 p.m. Attendance at and participation in school activities is suspended. Schoolwork for each teacher is completed in this setting. Work that is not completed will result in additional ISS time until the work is satisfactorily completed. Students must report to the ISS classroom or their assistant principal's office upon arrival at school on days they are assigned to ISS.
3. **Out of School Suspension (OSS)** – 1-3 consecutive days in an off-campus setting. Schoolwork must be accepted. Students must turn in their assignments upon their return to school or the FHS late policy will be enforced. Students may not attend any school functions during this time.
4. **Thursday Night Live (TNL)** – 1 to 2 hour supervised detention on Thursday afternoon from 4:00 p.m. until 6:00 p.m. TNL is assigned to students who have accumulated excessive tardies. *See FHS Tardy Policy for details.*
5. **Saturday Alternative Center (SAC)** - Students who have attendance problems or have failed to serve detention are assigned to SAC. All students who are assigned to SAC are required to pay a fee of \$5.00 per hour assigned. Students may earn their fees for SAC by doing community service at FHS under the supervision of the assistant principal. The circumstances under which a student may be assigned to SAC are:
  - a. Excessive absences: The State Compulsory Attendance Law requires that a student must be in attendance at least 90% of the time in order to receive credit for the class. With Block Scheduling, a student with 5 or more absences per semester, in a class is not in compliance and therefore cannot receive credit even if the student has a passing average. However, this same law states that the school district may allow the student to make up time in order to gain credit for the class. At FHS, an attendance committee convenes to review student attendance and determines the amount of time a student is to make-up.
  - b. Truancy: According to the State Compulsory Attendance Law, a student is considered to be truant if he/she has an unexcused absence of any kind, leaves campus without permission (without signing out in the office), or misses 3 consecutive days for no valid reason.

- c. Failure to attend detention: students who fail to attend an assigned Detention will:
    - i. 1st offense- be assigned an additional Detention
    - ii. 2nd offense- be assigned to a SAC to go along with the previously assigned Detentions.
  - d. Failure to attend SAC: students who fail to attend an assigned SAC will:
    - i. 1st offense- be assigned an additional SAC
    - ii. 2nd offense- be assigned an additional SAC and three (3) days ISS
    - iii. 3rd offense- be assigned to DAEP
6. **DAEP Placement** - The FISD Alternative Education Program (DAEP) is provided at the Student Opportunity Center (SOC) at 6928 Maple Street in Frisco. Placement in the SOC usually will be for a minimum of 60 days and placement may be reviewed after 30 days. Transportation to and from SOC is the student/parent's responsibility. SOC provides behaviorally at-risk students with an alternative and innovative instructional environment which helps motivate the student to develop appropriate coping skills. Students assigned to SOC are prohibited from attending any school activities and prohibited from being on any FISD campus during the placement.
7. **Expulsion** - Student dismissed from school for the remainder of a semester or remainder of the school year and will be assigned to the Juvenile Justice Alternative Education Program (JJAEP) in McKinney for a minimum of the current school year. The district will provide transportation to the JJAEP.

Students with disabilities are subject to applicable State and Federal law in addition to the code of conduct. To the extent any conflict exists, state and/or federal law will prevail.

## **FHS TARDY POLICY**

Tardiness is viewed as a disruption to the classroom environment. Coming in late not only deprives the tardy student of full learning time, but also disrupts the education of other students and the effectiveness of the teacher. Promptness and punctuality are skills necessary and beneficial for both school and the work place.

Students tardy to any class period will not be allowed to enter without an admit slip from the computerized tardy system. The tardy system will assign consequences as listed:

- Tardy 1-2-3 Warnings
- Tardy 4-5-6 \*1 hour Thursday Night Live (TNL) detention
- Tardy 7-8 \*\*2 hours TNL
- Tardy 9 One day In School Suspension
- Tardy 10 Two days In School Suspension
- Tardy 11 Two days Out of School suspension
- Tardy 12 Further consequences will be assigned. Consequences can include OSS, SOC, and/or Truancy Court

- \*Failure to serve a one hour TNL will result in 1 day ISS.
- \*\*Failure to serve a two hour TNL will result in 2 days of ISS.
- \*\*Failure to serve consequences more than ONE time will result in OSS.

**Flagrant disregard for the tardy policy may result in accelerated assignment of disciplinary consequences.**

**Consequences for tardiness are assigned from the cumulative count of ALL combined classes. The tardy count starts over each semester.**