

Centennial High School Addendum

The **Mission** of Centennial High School will be to help facilitate the development of critical thinkers who become respectful contributors to society by modeling individual P.R.I.D.E.
(Personal Responsibility In Daily Endeavors)



August 24, 2009

Dear Parents,

Welcome to the 2009-2010 school year!

In our continuing efforts to be as efficient as possible, we are again using our website as the primary vehicle for distributing our Student Handbooks. **It can be found on the front page of the district's website and on each school's campus webpage along with that campus' Addendum to the District's Handbook.**

Because so many of our families are Internet users at home and/or at work, we feel that this is a good method for communicating needed information, while also being sensitive to the need for reducing the flow of paper. We began this transition at the elementary school level three years ago, moved to a primarily electronic handbook for the middle schools two years ago and included the high schools last year. *You will also find that the electronic versions of the handbooks are indexed for ease in looking for specific information.* You may want to pay special attention to informational sections such as Dress Code, Student Records, Compulsory School Attendance, the Student Code of Conduct, and the Technology Acceptable Use Policy. Campus Addendums will have information that is specific to each individual high school campus and/or is in addition to the district's handbook.

For those families who do not have Internet access at home or who prefer a hard copy, one can be provided for you. (Please note, that the public libraries also provide computers with Internet access for our citizens). If needed, please contact the front office of your student's school to request a hard copy of the student handbook.

Thank you for your continued partnership in the education of your child and for your support of our schools. We look forward to a phenomenal year in 09-10 at FISD.

Frisco ISD Administration

**CENTENNIAL HIGH SCHOOL
FALL SEMESTER 2009**



A SCHEDULE

B

B SCHEDULE

SD

**STAFF DEVELOPMENT
DAY**

H

HOLIDAY



Six Week period

Sept-09									
MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
		A	1	B	2	A	3	B	4
H	7	A	8	B	9	A	10	B	11
HOLIDAY									
A	14	B	15	A	16	B	17	A	18
B	21	A		B	23	A	24	B	25
A	28	B	29	A	30				
Nov-09									
MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
B	2	A	3	B	4	A	5	B	6
A	9	B	10	A	11	B	12	A	13
B	16	A	17	B	18	A	19	B	20
SD	23	SD	24		25		26		27
Staff Development		Staff Development		THANKSGIVING HOLIDAY					
A	30								

Aug-09									
MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
	3		4		5		6		7
	10		11		12		13		14
	17		18		19		20		21
TEACHER STAFF DEVELOPMENT									
A	24	B	25	A	26	B	27	A	28
B	31								
Oct-09									
MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
						B	1	A	2
B	5	A	6	B	7	A	8	B	9
SD	12	A	13	B	14	B	15	A	16
Staff Development		PSAT							
B	19	A	20	B	21	A	22	B	23
A	26	B	27	A	28	B	29	A	30
Dec-09									
MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
		B	1	A	2	B	3	A	4
B	7	A	8	B	9	A	10	B	11
A	14	B	15	A	16	B	17	A	18
	21		22		23		24		25
WINTER BREAK									
	28		29		30		31		
WINTER BREAK									

Centennial High School School Alma Mater

Truth and wisdom guide us
All our days here
To thy glory we shall sing,
Pride and honor bind us, all united
Loudly let thy praises ring,
Hail Centennial! Hail Centennial!
Titans strong and true,
Sing to our beloved alma mater
Red, White and Blue

School Colors

Red, White, Blue

School Mascot

Titans

Titan Pledge

I
Pledge to be
Personally
Responsible
For my
Endeavors
Today

Division of Students for Administrators and Counselors

Principal: Randy Spain

Alpha Assignment of Students	Counselor	Administrator
A-CL	Diane Clair	Tony Farmer
CO-HE	Jackie Smith	David Alexander
HI-MH	Christine Wilson	Matt Sears
MI-SA	Cindy Marshall	Clint Cypert
SC-Z	Stacy Jones	Alicia Maphies

2009-2010 Bell Schedule

Bell	8:35 a.m.
1A and 1B periods	8:45 a.m. - 10:15 a.m.
2A and 2B periods	10:22 a.m. - 12:00 noon
3A and 3B periods	12:07 p.m. - 2:18 p.m.
4A and 4B periods	2:25 p.m. - 3:55 p.m.

Lunch Times

(A)	12:00 noon	–	12:35 p.m.
(B)	12:35 p.m.	–	1:10 p.m.
(C)	1:10 p.m.	–	1:45 p.m.
(D)	1:43 p.m.	–	2:18 p.m.

Periods 2A and 2B is longer in order to accommodate the pledges, the moment of silence, announcements, and organizational meetings)

*Centennial High School has a closed campus lunch policy. **Students may not leave campus for lunch.** A parent may come to school and sign out their student to eat lunch with them.

Activity Schedule

1A / 1A	8:45-10:15
2A / 2B	10:22-12:00
3A / 3B	12:07-2:18
4A / 4B	2:25-3:15
Activity	3:15-3:55

AM Schedule

8:45 – 10:05	1A/1B
10:05 – 10:40	Activity Period
10:40 – 12:00	2A/2B
12:00 – 2:18	3A/3B
2:25 – 3:55	4A/4B

School Sponsored Clubs and Organizations

Yearbook "Titan Pride"	Technology Club
Newspaper "Titan Times"	FCCLA Family Career & Community Leaders of America
FCA Fellowship of Christian Athletes	Interact (service organization)
German Club	Color Guard
Science Club	Cheerleading
Spanish Club	Drama Club "Almost Famous"
Spanish National Honor Society	Sweetheart Dance Team
French Club	Teen Leadership
French National Honor Society	Orchestra
Broadcast Club "Titan TV"	Speech and Debate
Student Council	Cultural Awareness Club
National Honor Society	Band
AC/DEC Academic Decathlon	FFA
Art Club	ISM (Independent Study Mentorship) Program
FFA	1:22
DECA	
Choir	

U.I.L. Academic Events

Accounting	News Writing
Computer Science	Feature Writing
Mathematics	Editorial Writing
Social Studies	Headline Writing
Calculator Applications	One-Act Play
Current Issues & Events	CX Debate
Number Sense	Lincoln-Douglas Debate
Spelling & Vocabulary	Informative Speaking
Ready Writing	Persuasive Speaking
Computer Applications	Poetry Interpretation
Literary Criticism	Prose Interpretation
Science	
Journalism	

Booster Organizations

Football	Golf
Volleyball	Baseball
Tennis	Softball
Cross Country/Track	Wrestling
Swimming	Soccer
Basketball	Drill Team

Parking on Campus

All students and staff who plan to park on the Centennial High School campus will be required to register their vehicle and obtain a parking permit which must be displayed while the vehicle is parked on campus. If a student's parking permit is lost or destroyed, the student will be required to pay \$25.00 for a replacement permit.

No unlicensed drivers will be allowed to park or drive on the CHS campus. Students may park in the south or west student parking lots and must leave their vehicle immediately upon arrival on campus each day. Students may not park in spaces marked for visitors or reserved for specific staff members. Parking spaces reserved for visitors will be clearly marked in the east and southeast parking lots. **Students must have permission from an administrator to go to their vehicle during the school day.** Students who must leave campus during the school day are required to sign out in the office after obtaining permission to leave school. Students who violate parking rules or drive in a reckless or unsafe manner will face disciplinary action including up to the loss of parking privileges. The first parking violation will result in a two week revocation of parking permit. A second violation will result in the parking sticker being pulled for 6 weeks. A third violation may result in the vehicle parking sticker being revoked for the remainder of the school year. Any subsequent violation will result in towing of the vehicle at the owner's expense, placement in ISS and revocation of parking privilege for a period of time to be determined by the assistant principal (usually the remainder of the school year). Theft/sharing of a parking sticker is a violation of the student code of conduct and will result in consequences. Consequences for parking and driving violations will be at the discretion of the administration.

CHS Late Work Policy for Major/minor Projects & Assignments

Major/minor projects & assignments will be accepted one class meeting late with a 30 point deduction from whatever grade the submitted effort qualifies for. Major/minor projects & assignments turned in after the one-class meeting-late timeline will receive a grade of zero.

NO LATE WORK WILL BE ACCEPTED IN PRE-AP OR AP CLASSES.

CHS Test Guidelines

Make-up tests will be given during tutorial time before or after school and or during class time at the teacher's discretion. Teachers have the discretion of giving the examinations during their conference period if the student in question has early release and or late arrival and the teacher's conference period is first or fourth period. For the purpose of making up a test, following the student's return to class, the teacher and student will schedule a make-up date within the allotted 7 calendar day time-frame. A grade of "0" may be given if the exam is not made up during the assigned session.

Make Up Work Guideline

Make-up work is work that a student has missed due to an absence whether excused or unexcused. Make-up work applies to ALL students. On the first day that a student returns to the class(es) that was/were missed, the student will be responsible for scheduling a time with the teacher to receive and complete any work, including Daily Activities for a grade that was missed during their absence. Work missed should generally be made up within two school days of the absence. Daily Activity work for a grade should be made up during AM or PM tutorial times.

Note: with regard to extended absences (3 or more consecutive missed class meetings per that particular class); make-up work will be dealt with on an individual by individual basis taking the cause of the absence into consideration.

CHS Retest Guidelines

Students who fail a major test may earn the right to retest on the major test for a maximum grade of 70 during a seven calendar day period following the return of the original test, if a student meets the following criteria:

1. schedules and attends a tutorial session to go over the tested material
2. schedules and attends a retest session to take a retest; **the retest will not be the same as the original test**
3. student has no zeros or missing work that relates to the material being tested
4. student makes a legitimate effort, as determined by the teacher, on the original test

Note: Both the tutorial and retest session must be scheduled and attended within the 7 calendar day allotted time-frame following the date of return of the original test. Tests for the purpose of this policy include major tests and six weeks tests ONLY. Quizzes, projects, and semester exams are not eligible for retests. **NOTE: Students in Pre - AP and AP courses will not be allowed to retest.**

Tardy Guideline

Tardiness is viewed as a disruption to the classroom environment. Coming in late not only deprives the tardy student of full learning time, but also disrupts the education of other students and the effectiveness of the teacher. Promptness and punctuality are skills necessary and beneficial for both school and the work place.

Students who are tardy will report directly to Tardy Hall.

PER SEMESTER

- **Tardies 1-4: A student will be given a tardy hall. If tardy, the student will immediately go to the lecture hall where they will work on assigned TEKS based material for that period and or take scheduled tests or quizzes for that period.**
- **Tardies 5-6: will result in 1 day of ISS for each tardy, as well as, a parent notification / meeting will occur**
- **Tardy 7: will receive 1 day of OSS and truancy will be filed within the court system plus parent notification of pending placement at SOC**
- **Tardy 8: automatic SOC placement**
- **NOTE: Tests and quizzes may be administered in tardy hall if they were assigned for that class period that day.**

Backpacks / Book bags

Frisco ISD high school students may use backpacks, book bags, satchels or large purse/bags designed to carry bulky items only when bringing materials to school or taking materials home at the end of the school day. Students using backpacks or book bags must store these packs or bags in their locker immediately upon arriving at school and retrieve them only when preparing to leave campus. This policy is intended to lessen crowding in the cafeteria, before school and at lunch and also to reduce congestion in hallways during passing periods. It will also eliminate hazardous conditions in classrooms resulting from bags and backpacks being placed in the aisles between desks. Small purses may be carried, but not for the purpose of carrying books.

Students who choose not to follow the guidelines will be assigned a disciplinary consequence.

Cell Phone Information

Cell phones that have been taken up by school personnel may be accessed and/or searched for information, if said phone is/was utilized during school hours, 8:35 a.m. – 3:55 p.m.

Per the FISD Student Handbook, students bring cell phones and other electronic devices to school at their own risk. The District, nor Campus, will be responsible if a phone or other device is lost, stolen, or misplaced, including those that have been confiscated by campus personnel.

Changing Class Schedules

Counselors are responsible for making schedule changes. Students pre-enroll in the spring and the master schedule is based on that information. Students are given the opportunity before the schedule is set to request changes. Once the master schedule is set and then throughout the school year, the general guidelines for changing academic schedules listed below will be used to determine whether or not a requested schedule change may be approved. In the event that a requested schedule change is not addressed by these guidelines, the affected student's assistant principal, counselor and teacher in consultation with the student and the student's parents or guardians will make the final decision regarding whether or not the requested change will be approved.

- A. Dropping a Course due to Academic Difficulty
 1. Acceptable during the first two weeks of semester with the agreement of the parent, student, teacher and counselor.
 2. Unacceptable if this action drops students below the required five state credit course requirements.
 3. Unacceptable after the second week of the six weeks if extra-curricular eligibility is involved (under any conditions).
 4. Semester changes at principal's discretion based upon student's prospect for earning credit.

- B. Appropriate Reasons for Dropping/Adding Courses or Sections
 1. Decisions of ARD committee meetings throughout the year relating to Special Education students.
 2. Balance numbers assigned to sections if the basic schedule of the student is not disrupted.
 3. Discovery by the student, parent, counselor or principal that a student is not enrolled in classes needed for graduation.
 4. Changes resulting from quitting, removal from, or joining any activity class.

- C. Request for teacher change
 1. Parent / teacher conference
 2. Make a plan to overcome issues
 3. Implement the plan – then give a chance to take effect
 4. Conference with counselor and assistant principal.

NOTE: No schedule changes will be made to elective course selections

FISD Credit Recovery Guidelines

The goal of the Frisco ISD Credit Recovery Program is to assist students deficient in credits while at the same time preserving the integrity of the FISD diploma. FISD will insure that every student has the opportunity to acquire the credits necessary to earn a diploma. It is the responsibility of each student to be aware of their progress toward a diploma and to take full advantage of the assistance available. Please contact the individual campus for additional information.

First year students:

First year high school students who fail a course may recover credit through the following options:

1. Correspondence
2. Credit by Examination
3. Summer School
4. On-line courses
5. Repeating the class during the school day
6. Credit Recovery class scheduled before or after school either on the home campus or at the Student Opportunity Center.

Second, third and fourth year students:

Second, third and fourth year students who fail a course will follow the same guidelines as first year students with the added option of a Credit Recovery class possibly being scheduled during the school day. **Students must first demonstrate prior effort to recover credit through options 1-6 listed above before being considered for enrollment in a school day Credit Recovery Program.** An exception will be made only in extenuating circumstances (i.e. Extended Illness, Homelessness, Teen Parent, Students new to FISD) as determined by the Campus Intervention Team and the campus principal

Fifth year students:

Fifth year students will be evaluated on an individual basis by the Campus Intervention Team and the principal.

The following Credit Recovery information pertains to all grade levels

- Any cost associated with **any** Credit Recovery option outside of the school day will be the responsibility of the student and parent.
- The cost for FISD credit recovery classes offered outside of the school day at the home campus or at the SOC will be \$75 for each ½ credit course. Course progress will be checked weekly and good attendance and effort must be evident or the student may be dismissed from the credit recovery class **with no refund.**
- Transportation to and from the Student Opportunity Center for credit recovery classes either outside of the school day or during the school day will be the responsibility of the student and parent.
- No student will be allowed to enroll in a school day Credit Recovery class after **April 23rd, 2010.**
- During the second semester, a fourth year student who is failing a course required for graduation will be **limited to credit recovery outside of the school day ONLY!**
- **At least 50% of the credits earned toward a diploma must come from the regular school program. Of the remaining credits, no more than eight (8) may come from credit recovery, with school day credit recovery limited to no more than four (4) credits.** An exception will be made only in extenuating circumstances (i.e. Extended Illness, Homelessness, Teen Parent, Students new to FISD) as determined by the Campus Intervention Team and the campus principal.
- Seniors planning to participate in graduation must provide proof of credit earned and recorded at least five (5) school days before graduation. All other students must provide proof of credit prior to the start of the following school year in order to receive credit that

- would result in promotion to the next grade level. **NOTE:** Reclassification is done once a year prior to the start of school.
- Students must seek prior approval from appropriate campus guidance or administrative staff before enrolling in **any** of the credit recovery options.
 - Students should refer to existing guidelines in the FISD Student Handbook for details regarding Correspondence, Credit by Exam, Summer School and On-line Courses.

Failures Due To Unexcused Absences

As set down in Sub-Chapter C of Chapter 25, Section 25.092 of the Texas Education Code, a student is required to attend each class 90% of the days scheduled in a given semester in order to receive credit for said class. If a student does not attend a class 90% of the time, it is the policy of FISD to allow the student to make up the missed time in either Saturday School and/or D-Hall prior to the end of the semester in which the time was missed in order to come into compliance with the law and gain credit for the class in question. (*Time made up in Saturday School will be at a cost of \$5 per hour as is all other Saturday School assignments*) FISD high school students are in violation of the 90% attendance law if and when they accumulate 5 or more absences in any given class. **Students who are in violation of the attendance code and who fail to make up the amount of time required to be in compliance with the law will be denied credit for that class for that semester.** An attendance committee consisting of school administration and faculty will hear any appeals if a student or parent wish to appeal a denial of credit brought about by failure to attend a class at least 90% of the days in the semester. **NOTE: All absences, both excused and unexcused absences count against the 90% attendance rule and for exemption purposes.**

Academic Ethics & Plagiarism Policy

Centennial High School expects its students to maintain the highest degree of academic ethics. This means putting the utmost effort into all class work and assignments and avoiding the ethical pitfalls of plagiarism and cheating.

Plagiarism Rationale: Plagiarism demonstrates a lack of integrity and character that is inconsistent with the goals and values of Centennial High School.

Excellent written expression of well-formulated ideas is a fundamental skill for academic and career success. Plagiarism interferes with the assessment and feedback process that is necessary in order to promote academic growth. Plagiarism defrauds the instructor with a false view of a student's strengths and weaknesses. It may prevent further instruction in areas of weakness and delay the student in reaching his or her potential. Plagiarism includes:

- taking someone else's assignment or a portion of an assignment and submitting it as your own
- submitting material written by someone else or rephrasing the ideas of another without giving the author's name or source
- presenting the work of tutors, parents, siblings, or friends as your own
- submitting purchased papers as your own
- submitting papers, or portions of papers, from the Internet written by someone else as your own
- supporting plagiarism by providing your work to others, whether you believe it will be copied or not

Repercussions:

Any student who is caught cheating or plagiarizing will receive a grade of "zero" for the academic work involved, and the parent(s) of the student(s) will be notified. When work is copied from another student, both students will be penalized with a grade of "zero." Grades of "zero" which are the result of any form of academic dishonesty are irrevocable. The students will receive a "U" citizenship grade and a referral. Subsequent offenses will result in graduated disciplinary assignments in accordance with the campus disciplinary plan.

Types of Offenses and Consequences

The following information is not exhaustive. For a more complete list of Offenses and Consequences, please refer to the Student Code of Conduct.

Type I Offenses (Verbal warning, detention, In School Suspension (ISS), Thursday Night Live (ThNL), citation, tardy hall, ISS, OSS)

1. Disturbing classes.
2. Leaving classroom without permission. (may be considered truancy, SAC)
3. Exhibiting any unacceptable physical contact, up to and including fighting.
4. Using profanity.
5. Displaying any behavior which is disruptive to the orderly process of classroom instruction, such as:
 - a. Excessive/unnecessary talking
 - b. Laziness/not working
 - c. Failure to have required supplies/assignments
 - d. Inappropriate comments
6. Violating posted classroom rules of conduct.
7. Failure to attend a tutorial session that the student requested or was assigned by the teacher.
8. Cheating on an exam and/or copying the work of another student. (A grade of zero may also be given).
9. Being improperly dressed.
10. Bringing banned items to school - radios, C/D players, pocketknives, water guns, etc.
11. Failure to leave a parked car immediately upon arrival at school
12. Inappropriate comments or the display of any behavior that could be considered harassment.
13. A second parking or driving violation.
14. Tardiness

Type II Offenses (Multiple detentions, ISS, SAC, ThNL, or OSS)

1. Failure to attend assigned Detention session or SAC assignments.
2. Unexcused absence for full day or part of a day.
3. Second commission of any Type I offense.
4. Leaving campus or missing a class without permission.
5. A third parking or driving violation.

Type III Offenses (In-School Suspension, OSS, SOC, Citation, AEP)

1. Failure to attend an assigned Detention a second time.
2. Repeated and flagrant disregard for school rules.
3. Disrespectful or discourteous behavior toward another person designed to provoke or to undermine authority.
4. Unexcused absences totaling 3 days or more. (plus SAC)
5. Third commission of any Type I offense.
6. Violation of the tobacco use or possession policy.
7. Excessive tardiness. (plus SAC)
8. Insubordination or defiance.

9. Serious or illegal behavior.
10. Continued parking or driving violations.
11. Theft of or destruction of property belonging to the school and/or another person.
12. Forgery
13. Fighting
14. Disorderly conduct

Type IV Offenses (Suspension, SOC, JJAEP)

1. Failure to observe rules in an assigned in-school suspension class.
2. Simple assault on another student.
3. Documented persistent incorrigible behavior.
4. Theft or vandalism resulting in a serious financial loss to the school
5. Insubordination or defiance.
6. Extreme profanity.
7. Serious or illegal behavior.

Type V Offenses (Suspension and placement in SOC or JJAEP)

1. Assault of a teacher or other individual or making terroristic threats.
2. Commits arson or felony criminal mischief.
3. Assault or terroristic threat.
4. Sells, gives or delivers, possesses, uses or is under the influence of marijuana, a dangerous drug, controlled substance or an alcoholic beverage.
5. Engages in conduct relating to abuseable glue, aerosol paint or volatile chemicals.
6. Public lewdness or indecent exposure.
7. Retaliation against any school employee.
8. Behavior that is so unruly, disruptive or abusive that the teacher cannot communicate with the class.
9. Lack of academic effort/progress.
10. Continued misbehavior after placement in ISS and/or suspension.
11. Gang activity.
12. Criminal mischief not punishable as a felony.
13. Serious or illegal behavior defined by a law that requires or allows placement in a DAEP.

Type VI Offenses (Expulsion, Citation, and/or Possible Arrest)

1. Use, exhibition or possession of a weapon.
2. Aggravated assault, sexual assault or aggravated sexual assault.
3. Arson.
4. Indecency with a child.
5. Aggravated kidnapping.
6. Conduct related to an alcohol or drug offense that is a felony.
7. Criminal mischief, if punishable as a felony.
8. If necessary, to protect persons or property.
9. Repeated and persistent violation of school rules.
10. Removal from or refusing to attend SOC.
11. Serious or illegal behavior.
12. Sexting

Descriptions of Disciplinary Settings

1. Detention - 1-hour session before or after school on designated days Tuesday and Wednesday, 7:30-8:30 a.m. and 4:05 – 5:05 p.m.
2. In-School Suspension (ISS) – 1 to 10 days in a supervised setting from 8:45 a.m. to 3:55 p.m. completely isolated from other students, including lunch period.
 - a. Attendance at and participation in school activities is suspended. Student will not be allowed to attend any school functions, including games or activities.

- b. Students must report to the ISS classroom or their assistant principal's office upon arrival at school on days they are assigned to ISS.
 - c. Students will work on curriculum based assignments during this time. **(It will be the responsibility of the student to go to tutoring UPON RETURNING TO CLASS for any material missed during their stay in ISS).** The student must also take responsibility to make arrangements to make-up any missed home work, test or quizzes.
- 3. Suspension - Up to three (3) consecutive days at home in an unsupervised educational setting. Schoolwork must be accepted. Students must turn in their assignments upon their return to school or the CHS late policy will be enforced. **Students may not attend any school functions during this time.**
- 4. Tardy Hall – A student will report to Tardy Hall when tardy. The student will be in an assigned room during that particular class period and complete TEKS based material and/or assessments.
- 5. Thursday Night Live (ThNL) –Students who fail to serve assigned consequences, violate the book bag / backpack policy or have obtained persistent infractions of the Student Code of Conduct will be assigned ThNL.
- 6. Saturday Alternative Center (SAC) - Students who have attendance problems or have failed to serve detention are assigned to SAC. **All students who are assigned to SAC are required to pay a fee of \$5.00 per hour assigned.** Students may earn their fees for SAC by doing community service at CHS under the supervision of the assistant principal. The circumstances under which a student may be assigned to SAC are:
 - a. Excessive absences: The State Compulsory Attendance Law requires that a student must be in attendance at least 90% of the time in order to receive credit for the class. With Block Scheduling, a student with 5 or more absences in a class is not in compliance and therefore cannot receive credit even if the student has a passing average. However, this same law states that the school district may allow the student to make up time in order to gain credit for the class. At CHS, an attendance committee convenes to review student attendance and determines the amount of time a student is to make-up.
 - b. Truancy: According to the State Compulsory Attendance Law, a student is considered to be truant if he/she has an unexcused absence of any kind, leaves campus without permission (without signing out in the office
 - c. Failure to attend detention: students who fail to attend an assigned Detention will:
 - i. 1st offense- be assigned an additional Detention
 - ii. 2nd offense- is assigned a SAC to go along with the previously assigned Detentions.
 - d. Failure to attend SAC: students who fail to attend an assigned SAC will:
 - i. 1st offense- be assigned an additional SAC
 - ii. 2nd offense- be assigned an additional SAC and three (3) days ISS
 - iii. 3rd offense- be assigned to DAEP/SOC
 - e. Other infractions as deemed appropriate by the campus administrator(s)
- 7. DAEP Placement - The Fisd alternative education program (DAEP) is provided at the Student Opportunity Center (SOC) at 6928 Maple Street in Frisco. Placement in SOC will be for a minimum of 10 days and may be for the duration of the year. **Transportation to and from SOC is the student/parent's responsibility.** SOC provides behaviorally at-risk students with an alternative and innovative instructional environment which helps motivate the student to develop appropriate coping skills. Students assigned to SOC are prohibited from attending any school activities and prohibited from being on any Fisd campus during the term of their placement.
- 8. Expulsion - Students dismissed from school for the remainder of a semester or remainder of the school year, will be assigned to the Juvenile Justice Alternative Education Program (JJAEP) in McKinney for a minimum of the current school year. The district will provide transportation to and from the JJAEP.

Students with disabilities are subject to applicable State and Federal law in addition to the code of conduct. To the extent any conflict exists, state and/or federal law will prevail.

Dress Code

ALL REQUIREMENTS WITHIN THIS POLICY WILL BE STRICTLY ENFORCED. IN ORDER TO ATTEND THEIR REGULAR CLASSES, STUDENTS WILL BE REQUIRED TO BE IN FULL COMPLIANCE WITH THIS POLICY.

First Offense – Change into Dress for Success clothing **OR** go to ISS for the day

Second Offense – Change into Dress for Success clothing **AND** serve 1 day of ISS (**wear shirts tucked in if applicable**)

Third Offense - Change into Dress for Success clothing **AND** serve 3 days of ISS

Fourth Offense – 1 day of OSS and convene a parent conference

Fifth Offense – SOC placement

FISD High School Dress Code

The dress and grooming standards of the Frisco Independent School District are meant to promote a positive, professional learning environment where the focus is on instruction and not on clothing. Clothing, hairstyles, and accessories should not be disruptive, immodest or compromise student safety.

Students shall come to school looking clean, neat, and ready to learn. The district prohibits pictures, emblems, or writings on materials or clothing that are lewd, offensive, vulgar, immodest, or promote or refer to alcoholic beverages, drugs, or any other substance prohibited under policy FNCF (1). The district also prohibits any clothing or grooming that in the principal's judgment may reasonably be expected to cause disruption of or interference with normal operations. Shirts or other clothing items depicting or promoting acts of violence, guns, weapons, death, dismemberment, disfigurement, gang activity or affiliation or other offensive items are specifically prohibited.

The following statements serve as guidelines for students:

- "Sagging pants" are not allowed. Jeans, slacks, shorts, and all other pants must be worn at or about the waist at all times. Even if a shirt is extremely long, the pants must be worn at the waist. Undergarments should not be visible at any time. **Persistent violators may also be required to wear their shirts tucked in during school hours.**
- Inappropriate exercise clothing will not be allowed without an appropriate covering garment.
- Pants and other articles of clothing that are torn, ragged, frayed to the point of holes, or clothing with holes are not permitted.
- Sunglasses, caps, hats, bandanas, and other headwear **are not to be worn in the building.**
- Hairstyles such as Mohawks, excessive spiking, etc., or unnatural hair colors, that in the judgment of the school administration cause a disruption of the educational environment, are not allowed.
- Clothing should be worn for the purpose for which it was designed. No undergarments or pajamas are to be worn as outerwear.
- Shoes must be worn; house shoes are not permitted.
- Earrings are permissible. All other visible body-piercing jewelry or ornaments are prohibited.
- Reasonable standards of modesty with regard to dress must be met.

Boys:

- Shirts with sleeves must be worn at all times.
- Shorts that extend to or below the students' fingertips when their arms are held to their sides in a standing position are acceptable.

Girls:

- Sleeveless tops with a minimum width of two-inch wide straps are acceptable. The shirt straps must be wide enough to cover undergarments.
- See-through, bare midriff, halter type, shoulder baring, or spaghetti strap blouses or any revealing clothing is not permitted. Shirt hems should extend well below the waist of pants/shorts/skirts whether in a sitting or standing position.
- Dresses, skirts, and shorts (including athletic shorts) must extend to or below the student's fingertips when their arms are held to their sides in a standing position, **regardless of any or all clothing that may be worn underneath the dress, shirt or shorts.**

Students in violation of the student dress and grooming code are expected to change into assigned attire (provided by the school). Students will not be allowed to leave campus for the purpose of changing clothes nor have clothes brought to them. Students who fail to meet this requirement of compliance with the Dress and Grooming Code and/or choose not to change will spend the remainder of the day in In-School Suspension. **Students who persistently violate the dress code may be held to a higher dress standard.** Students are expected to be in compliance with the dress code at any school-related event or activity; school officials have the authority to ask them to leave if they are inappropriately dressed.

Note: The principal, in connection with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity and may impose higher standards.

Hold List/Semester Exam Guidelines

Students on the hold list for final exams or students who miss their scheduled final exams **will have through the Friday of the first week of the summer break to take their make-up test.** A grade of zero will be entered into the grade book for any exam that is not taken within this timeline. Extenuating circumstances that could possibly warrant an exception to this guideline must be approved by the principal in advance.

Classification of Students

The following standards apply to grade classifications. Standing is determined at the start of each school year.

Freshman: A student entering high school for the first time or having fewer than 5 credits with 3 of the 5 earned in Core courses will be classified as a Freshman.

Sophomore: A student who has earned a minimum of 5 credits with 3 of the 5 earned in Core courses will be classified as a sophomore.

Junior: A student who has earned a minimum of 10 credits with 6 of the 10 earned in Core classes will be classified as a junior.

Senior: A student who has earned a minimum of 15 credits with 9 of the 15 in Core courses and who is enrolled in a program that will allow for graduation will be classified as a senior.

Early Release

Students who have early release for fourth period must leave the campus by 2:30 or they will be placed in Tardy Hall to study and be monitored until the 3:55 bell. Once assigned to Tardy Hall, they will not be dismissed to leave the campus prior to the 3:55 bell.

Early Release / Late Arrival

Student(s) who fail a class(es) for more than one six weeks grading period in the first semester and have early release or late arrival will lose those privileges for the spring semester if not enrolled in college classes. Said student will be assigned to a study hall in Tardy Hall in lieu of early release or late arrival until proof can be provided that they are passing all of their scheduled classes for two successive six weeks grading periods. Failure to attend tutorial/study halls will result in assignment to ISS, Saturday School and or SOC.

Field Trips/Extra Curricular Group Trips/Senior Day

Students who are failing one or more class(es) will not be allowed to attend class field trips, **extra-curricular group trips (day or overnight)**, and or **Senior Day** trips whereby attendance on said field trip allows the student to miss class time for the class or classes that he/she is failing.

Guideline for the resolutions of “I”s / incompletes:

All “I”s per six weeks should be resolved no later than 4 pm on the last day of the week following the last day of the just-completed six-week grading period. Exceptions to this guideline involving extenuating circumstances, require the approval of the Principal

Tutorial Guidelines:

Tutorials will be offered each morning and afternoon. AM tutorial times are from 8:05 – 8:35 and PM tutorial times are from 4:05 – 4:35 unless otherwise arranged with the teacher. Students are encouraged to be in AM tutorials no later than 8:05 but bus riders may not have that option. **Students who do attend AM tutorials are to remain in said tutorial until 8:35 to prevent traffic and noise in the academic hallways.**

Medication/Prescription Notice:

Students are to be reminded that any and all medication that is brought to school should be checked in with/through the campus Nurse. Students found to be in possession of prescribed medication and/or over-the-counter medication may be subject to disciplinary actions. Students are also to be reminded that medication of any kind is not to be shared, given or sold to peers.

Community Service Hours:

Senior students wishing to submit documentation for community service hours credit must do so by **April 16, 2010**. Documentation forms can be picked up in the CHS Guidance and Counseling office or downloaded from the CHS Family Connection site. All documentation forms are to be turned in to Mrs. Costello in the Principal's office.

CHS Lettering Policies:

Academic Lettering Policy: Consult the Fisd Student Handbook under Section 3: Academic Information for lettering requirements.

Athletic Lettering Policy: Consult the various CHS Athletic Sports' Head Coaches and or sports' policy guides for lettering requirements.

Band Lettering Policy: Consult the CHS Band Handbook for lettering requirements.

Cheerleading Lettering Policy: Seniors on the Varsity cheerleading squad that begin and complete the year in good standing are eligible for a varsity letter and letter jacket if they have not previously been awarded a letter jacket for academics, band or sports.

Note: Students who are eligible to receive campus awarded letters and jackets will be identified to our letter jacket vendor, Neff, via student lists provided by the registrar for academics; head coaches for athletics; band director for band; and varsity cheer coach for cheerleading.

**FISD/CHS
SPRING EXEMPTION POLICY**

Junior and Senior Criteria

1. Academic and Attendance Criteria for Exemptions (For **Spring semester only)**

Academic Criteria	Attendance Criteria	
Semester Average	Number of Absences Semester Course	Number of Absences Year Course
80 or higher	3 or fewer absences	3 or fewer absences each semester
** 4 tardies = 1 absence		

NOTE: Grades and attendance will be calculated through the Friday prior to the beginning of Finals.

: All absences, count toward Exemptions, as well as, the 90% compulsory attendance calculations EXCEPT: college visits (up to two days that are verified with the college visited); verified absences for citizenship hearings; and absences whereby the student has been selected and serves as an election clerk.

2. Citizenship

No **ISS, OSS, Saturday School, or DAEP** placements in either the **Fall or Spring** semester

No **N** or **U's** during Spring semester

3. Hold List

Cannot be listed on the **Spring** Hold List for any reason

Sophomore Criteria

- 1. PASS** TAKS in **CORE** class (exempt for that **CORE** class only)
- 2.** Have a semester average of 70 or higher in the **Core** class for the Spring semester
- 3.** Have **3** or fewer absences in the **CORE** class for the Spring semester
- 4.** Meet Citizenship requirements listed above
- 5.** Cannot be on the **Spring** Hold List

Note: Sophomores may be exempt from **ALL** final exams (**for core & elective classes**) if they make a **COMMENDED** score on **ALL** four TAKS tests **AND** 1) meet the attendance criteria, 2) meet the citizenship criteria, 3) are not on the hold list and 4) have at least a 70 average in all core and elective classes

RECEIPT OF '09 – '10 CHS STUDENT HANDBOOK ADDENDUM

I received a copy of the 2009-10 Centennial High School Student Handbook Addendum on 8 – 24 – 09 from my second period teacher. I understand that it is my responsibility to read and adhere to the rules, regulations, and policies as addressed therein.

8-24-09

Student's Signature

(Print) Student's Name